

**BUFFALO SERVICE CREDIT UNION**  
**BOARD OF DIRECTORS AGREEMENT**

Memorandum to the Board of Directors, Buffalo Service Credit Union

My signature on this agreement indicates that I am making a commitment to the membership of the Buffalo Service Credit Union and my fellow Directors. I am fully aware of the need to conform and abide by the following expectations;

1. Attend a minimum of nine monthly board meetings; no more than two unexcused meetings per year; and no more than two consecutive unexcused absences.
2. Participate fully in the development and maintenance of Board policies; monitor financial performance; address issues affecting the credit union; and be prepared to vote on all issues proposed for Board action.
3. Ensure that any and all actions taken are within the guidelines and regulations set forth by the National Credit Union Administration; financial regulators; and state and federal laws.
4. Uphold the confidentiality of the business of the credit union and the membership.
5. Render assistance whenever possible or when requested by fellow board members, management, and the employees of the credit union in the performance of their duties.
6. Should any conflict or perceived conflict of interest arise in the performance of duties, disclose same to the board immediately, and refrain from voting on any issues related to such conflict. This includes, but is not limited to, involvement with any group, individual, or organization that may create such conflict with the credit union.
7. Attend the annual planning session unless prevented by circumstances beyond my control.
8. Increase and strengthen my knowledge of the credit union organization and its services, as well as my responsibilities as a Director and board member, by attending or completing at least one training program per year.

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Director's Signature

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Date